



THE VIRGIN ISLANDS DEPARTMENT OF EDUCATION

Office of Public Relations

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FOR IMMEDIATE RELEASE

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ST. THOMAS-ST. JOHN DISTRICT PUBLIC SCHOOL REGISTRATION FOR SCHOOL YEAR 2020-2021

ST. THOMAS, USVI – The St. Thomas-St. John District will conduct public school registration for SY 2020-2021 during the months of March, May and June.

Daycare, Pre-School and Non-Head Start Students

St. Thomas - 8:30 a.m. to 2 p.m. at the district's offices located at the Edith Williams Alternative Academy

- **March 11, 2020**
- **March 16, 2020**
- **March 17, 2020**
- **March 18, 2020**
- **March 23, 2020**

St. John - 9 a.m. to 12:30 p.m. at the Julius E. Sprauve School

- **March 30, 2020**

(See last page below for complete list of required documentation)

EARLY REGISTRATION - Students Entering Grades K-12

St. Thomas - 8:30 a.m. to 2 p.m. at the district's offices located at the Edith Williams Alternative Academy

Last Name

May 4, 2020.....A,B

May 5, 2020.....C,D

May 6, 2020.....E,F

May 11, 2020.....G,H,I

May 12, 2020.....J,K,L

May 13, 2020.....M,N

May 18, 2020.....O,P,Q

May 19, 2020.....R,S

May 20, 2020.....T,U,V

May 26, 2020.....W,X,Y,Z

St. John – 9:00 a.m. to 1:00 p.m. at the Julius E. Sprauve School

May 27, 2020A-Z

Required Documents

- Third Marking Period report card is required to hold a space at respective school
- Final report card and/or transcript must be submitted in order to receive School Admission Slip

FINAL REGISTRATION - Students Entering Grades K-12

St. Thomas - 8:30 a.m. to 2 p.m. at the district's offices located at the Edith Williams Alternative Academy

Last Name

June 1, 2020.....A,B

June 2, 2020.....C,D

June 3, 2020.....E,F

June 4, 2020.....G,H,I

June 8, 2020.....J,K,L

June 9, 2020.....M,N

June 10, 2020.....O,P,Q

June 11, 2020.....R,S

June 15, 2020.....T,U,V

June 16, 2020.....W,X,Y,Z

St. John – 9:00 a.m. to 1:00 p.m. at the Julius E. Sprauve School

June 19, 2020A-Z

Required Documents

- Third Marking Period report card is required to hold a space at respective school
- Final report card and/or transcript must be submitted in order to receive School Admission Slip

REQUIRED DOCUMENTS FOR DAYCARE, PRE-SCHOOL AND NON-HEAD START STUDENTS

- Original Birth Certificate or Baptismal Certificate
- VI Immunization Card or Current Certified Exemption Letter from the Department of Health
- Health Clearance Form: Form must be obtained from one of the Department of Health Clinics which are:
East-End Clinic (Green Slip),
Maternal Child Healthcare & The Descastro Building (Blue Slip)
- Valid Photo ID: Identification (e.g., license, passport, etc.)
- Proof of Physical Address: A Recent WAPA Bill, license government issued document or receipt showing name and current physical address of parent/guardian.

--Living with Family or Friends: A notarized Residency Affidavit and proof of address from the owner or tenant is required when the parent/guardian and student reside with a family member or friend. Residency Affidavit is available upon request.

--Resident without Rent Receipt or Lease Agreement: A notarized Landlord Affidavit and proof of address from the owner of the property (or the person authorized to lease the property on behalf of the owner) is needed when the parent/guardian is renting a home but is unable to obtain a rent receipt to prove occupancy of a residence. Landlord Affidavit is available upon request.

- Valid Photo ID: Identification (e.g., license, passport, etc) is required for person registering student;
- Proof of Guardianship/Power of Attorney (If Child is not living with one or both biological parents);
- Individualized Education Plan (IEP): Required for students receiving Special Education Services or 504 Plan and evaluation data, if applicable

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